

**WEST PRAIRIE COMMUNITY UNIT SCHOOL DISTRICT #103
REMOTE REGULAR MEETING
WEST PRAIRIE MIDDLE SCHOOL**

**April 16, 2020
7:00 p.m.**

MINUTES

The West Prairie School District #103 Board of Education conducted a remote regular meeting on April 16, 2020, at 7:00 p.m., at West Prairie Middle School. Board members present were: Lee Moore, Scott Vogler, Sherrie Weaver, Matt Zimmerman, Lisa Butterfield, Matt Mencil, and David Geltmacher. Members absent: none.

PLEDGE OF ALLEGIANCE:

The Board stood and recited the Pledge of Allegiance to the Flag.

ANNOUNCEMENTS:

Superintendent Kilver announced that Caleb Hall was named Assistant President of the Year for the Western Division.

COMMENTS FROM THE PUBLIC:

There were no comments from the public.

CONSENT AGENDA:

Butterfield moved and Zimmerman seconded to approve the minutes for the March 16, 2020, March 18, 2020, March 19, 2020, and April 8, 2020 meetings, the bills and activity accounts, and the WIU Speech Service contract. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencil, and Geltmacher. Nays: None. The motion carried.

REPORTS:

Superintendent Kilver reported on the remote learning data gathered by the principals. The meals served count doubled from the first week and the district received a good response rate from the surveys. Superintendent Kilver also noted the draft policy for pandemic procedures.

FACILITY COMMITTEE REPORT:

The board reviewed the work completed with the movement of Working Cash funds, discussed a possible agreement with an architect firm for the gym roof replacement, and considered elements for community communication moving forward with the potential delay in tax revenue.

PUBLIC INPUT REGARDING DISTRICT'S HOLIDAY PLAN AND PUBLIC SCHOOL CALENDAR:

Superintendent Kilver reported on the survey results for holiday waivers and the public school calendar. Discussion only.

RESOLUTION FOR SUSPENSION OF BOARD POLICY DURING THE COVID-19 PANDEMIC:

Vogler moved and Zimmerman seconded to approve the Superintendent to pay routine bills through May 31, 2020. Those members on roll call voting "aye": Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencil, and Geltmacher. Nays: None. The motion carried.

PLACE POLICIES ON SECOND READING AND ADOPT:

Mencil moved and Weaver seconded to place policies 3:40-E, 4:60, 4:60 AP1, 4:60-AP3, 5:125, 5:150, 5:150-AP, 5:260, 7:190-AP6 on second reading and adopt. Those members on roll call voting "aye": Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencil, and Geltmacher. Nays: None. The motion carried.

PLACE POLICIES ON FIRST READING AND ADOPT:

Weaver moved and Geltmacher seconded to place policies 4:180, 4:180 AP1, 4:180 AP2, 4:175, 4:175 AP1, 4:175 AP1 E1 on first reading and adopt. Those members on roll call voting "aye": Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencil, and Geltmacher. Nays: None. The motion carried.

EXECUTIVE SESSION:

Vogler moved and Mencil seconded to enter into executive session at 7:35 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2 (c) (1).

Those members on roll call voting "aye": Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencil, and Geltmacher. Nays: None. The motion carried.

RETURN TO OPEN SESSION:

Zimmerman moved and Mencil seconded to return to open session at 8:09 p.m. Those members on roll call voting "aye": Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencil, and Geltmacher. Nays: None. The motion carried.

EMPLOYMENT:

Mencel moved and Geltmacher seconded to employ Jeramie Okoh as middle school teacher for the 2020-2021 school year pending all pre-employment requirements. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Butterfield, Mencel, and Geltmacher. Nays: None. Abstain: Zimmerman. The motion carried.

Weaver moved and Zimmerman seconded to employ Danielle Taulbee as a long term substitute for the 2020-2021 school year pending all pre-employment requirements. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencel, and Geltmacher. Nays: None. The motion carried.

Butterfield moved and Vogler seconded to employ Mari Mayborn as a long term substitute for the 2020-2021 school year pending all pre-employment requirements. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencel, and Geltmacher. Nays: None. The motion carried.

Mencel moved and Zimmerman seconded to extend the current year contract by two years to Principal Chad Cox with a 1% increase on the base salary. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencel, and Geltmacher. Nays: None. The motion carried.

Weaver moved and Zimmerman seconded to extend the current year contract by two years to Principal Jenn Edholm with a 1% increase on the base salary. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencel, and Geltmacher. Nays: None. The motion carried.

Mencel moved and Butterfield seconded to extend the current year contract by two years to Assistant Principal Caleb Hall with a 1% increase on the base salary. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencel, and Geltmacher. Nays: None. The motion carried.

Vogler moved and Zimmerman seconded to extend the current year contract by three years to Business Manager Crista Rigg with a 1% increase on the base salary. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencel, and Geltmacher. Nays: None. The motion carried.

Weaver moved and Geltmacher seconded to increase the hourly wage for Secretary Susan Hobby to \$16 beginning July 1, 2020. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencel, and Geltmacher. Nays: None. The motion carried.

Butterfield moved and Mencel seconded to increase the hourly wage for Secretary Marita Fosnow to \$15.63 beginning July 1, 2020. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencel, and Geltmacher. Nays: None. The motion carried.

Vogler moved and Weaver seconded to increase the hourly wage for Secretary Nancy Calvert to \$16.65 beginning July 1, 2020. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencil, and Geltmacher. Nays: None. The motion carried.

Zimmerman moved and Mencil seconded to increase the hourly wage for Secretary Kathleen Seaver to \$15 beginning July 1, 2020. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencil, and Geltmacher. Nays: None. The motion carried.

Geltmacher moved and Mencil seconded to distribute secretary pay over twelve months beginning July 1, 2020. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencil, and Geltmacher. Nays: None. The motion carried.

Butterfield moved and Mencil seconded to increase the hourly wage for Head Cook Melissa Herron to \$14.64 beginning July 1, 2020. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencil, and Geltmacher. Nays: None. The motion carried.

Zimmerman moved and Mencil seconded to increase the hourly wage for Head Cook Diana Hinton to \$13.60 beginning July 1, 2020. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencil, and Geltmacher. Nays: None. The motion carried.

Weaver moved and Mencil seconded to increase the hourly wage for Cook Penny Rickard to \$12.43 beginning July 1, 2020. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencil, and Geltmacher. Nays: None. The motion carried.

Butterfield moved and Geltmacher seconded to increase the hourly wage for Cook Tanya Clark to \$11.60 beginning July 1, 2020. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencil, and Geltmacher. Nays: None. The motion carried.

Weaver moved and Mencil seconded to increase the hourly wage for Cook Karmen Ford to \$11.00 beginning July 1, 2020. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencil, and Geltmacher. Nays: None. The motion carried.

Zimmerman moved and Mencil seconded to increase the hourly wage for Cook Heather Asher to \$11.00 beginning July 1, 2020. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencil, and Geltmacher. Nays: None. The motion carried.

Butterfield moved and Weaver seconded to increase the hourly wage for Food Service Director Amanda Palmer to \$20.25 beginning July 1, 2020. Those members on roll call voting “aye”: Vogler, Weaver, Zimmerman, Butterfield, Mencil, and Geltmacher. Nays: None. Abstain: Moore. The motion carried.

Vogler moved and Zimmerman seconded to offer a three year contract to Mr. Guy Gradert for the position of District Superintendent. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencil, and Geltmacher. Nays: None. The motion carried.

RESIGNATION:

Mencil moved and Geltmacher seconded to accept the resignation of Brian Powell effective August 11, 2020 with thank for his service. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencil, and Geltmacher. Nays: None. The motion carried.

Butterfield moved and Mencil seconded to accept the resignation of teacher Danielle VanWinkle effective August 11, 2020 with thanks for her service. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencil, and Geltmacher. Nays: None. The motion carried.

ADJOURN:

Zimmerman moved and Geltmacher seconded to adjourn at 8:28 p.m. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencil, and Geltmacher. Nays: None. The motion carried.

The next scheduled monthly meeting will be May 21, 2020.

**APPROVED BY RESOLUTION OF THE BOARD OF EDUCATION
WEST PRAIRIE SCHOOL DISTRICT #103
McDonough, Hancock, Henderson Counties, Illinois on _____**

President

Secretary