

**WEST PRAIRIE COMMUNITY UNIT SCHOOL DISTRICT #103  
BOARD OF EDUCATION  
REGULAR MEETING  
WEST PRAIRIE HIGH SCHOOL  
January 16, 2020  
7:00 p.m.**

**MINUTES**

The West Prairie School District #103 Board of Education met on January 16, 2020, at 7:00 p.m., in a regularly scheduled meeting, at West Prairie High School. Board members present were: Lee Moore, Scott Vogler, Matt Zimmerman, Lisa Butterfield, and Matt Mencil. Members absent: Sherrie Weaver and David Geltmacher. Weaver and Geltmacher arrived at 8:30 p.m.

**PLEDGE OF ALLEGIANCE:**

The Board and audience stood and recited the Pledge of Allegiance to the Flag.

**STUDENTS OF THE MONTH:**

Middle School Students of the Month selected by the West Prairie staff were: fifth grade, Maya Hofmeister; sixth grade, Wyatt Jones; seventh grade, Kolten Goodpasture; eighth grade, Kenlee Welsh.

High School Students of the Month were freshman, Jarrett Schmidt; sophomore, Donovan Nelson; junior, Jaryn Bolander; senior, Ashley Garlick.

**ANNOUNCEMENTS:**

Superintendent Kilver announced that Kutler Kitch earned \$125 as runner-up of GROWMARK Essay Contest. She also announced the National Census that will take place this year and encouraged everyone to participate and be counted as the numbers collected will impact the district and communities for the next ten years.

**COMMENTS FROM THE PUBLIC:**

Brenda Melvin asked the board to consider moving the public comment item to the end of the agenda.

**CONSENT AGENDA:**

Mencil moved and Zimmerman seconded to approve the regular meeting minutes from December 19, 2019, the bills and activity accounts, and the release of surplus items. Those members on roll call voting “aye”: Moore, Vogler, Zimmerman, Butterfield, and Mencil. Nays: None. The motion carried.

### **ADMINISTRATIVE REPORTS:**

Principal Cox announced that Career Day at the high school will be moved to February 14, 2020 to avoid potential inclement weather.

### **PRESENTATION OF 2019-2020 TECHNOLOGY PLAN ON A PAGE:**

Technology Director Annette Leckrone presented the Technology 2019-2020 Plan on a Page goals. Discussion only.

### **PRESENTATION OF BOARD POLICY FOR SECOND READING AND ADOPT:**

Vogler moved and Butterfield seconded to place policies 2:150-AP, 5:10, 5:50, 5:120-AP2, 5:285-AP, 5:35-AP1-E, 6:20, 7:190, 7:240-AP1, 7:270, 7:270-AP1, 7:270-E2, and 8:30 on second reading and adopt. Those members on roll call voting "aye": Moore, Vogler, Zimmerman, Butterfield, and Mencil. Nays: None. The motion carried.

### **SUPERINTENDENT EVALUATION PROCESS:**

The board discussed the superintendent evaluation. Discussion only.

### **2020-2021 PUBLIC SCHOOL CALENDAR:**

The board discussed the 2020-2021 Public School Calendar. Discussion only.

### **REVIEW OF ORGANIZATIONAL CHART AND JOB DESCRIPTIONS:**

The board reviewed the district organizational chart and job descriptions. Discussion only.

### **INTERGOVERNMENTAL AGREEMENT FOR REPORTING OF CRIMINAL OFFENSES:**

The board discussed an intergovernmental agreement for the reporting of criminal offenses. Discussion only.

### **ILLINOIS ASSOCIATION OF SCHOOL BOARDS REPORT:**

The board discussed IASB news, the March 31, 2020 Canton Spring Division meeting and student representation on the board. Discussion only.

### **FACILITY COMMITTEE REPORT:**

The board heard a report from the Facility Committee on the state Maintenance Grant, the School Construction Grant, Alternate Revenue Bond sale, completed Health Life Safety Survey repairs and recommended repairs.

Mencel moved and Zimmerman seconded to approve the completion of the kitchen ceiling tile and gym masonry work for the North Elementary Health Life Safety Survey. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencel, and Geltmacher. Nays: None. The motion carried.

Zimmerman moved and Geltmacher second to approve the Ten Year Health Life Safety Surveys for West Prairie Middle School and West Prairie High School as presented. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencel, and Geltmacher. Nays: None. The motion carried.

Mencel moved and Zimmerman seconded to approve the entry of the West Prairie Middle School gym roof in the Maintenance Grant. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencel, and Geltmacher. Nays: None. The motion carried.

Vogler moved and Geltmacher seconded to approve the replacement of the intercom system, cafeteria windows, and front entry concrete/sidewalk at West Prairie High School pending award of the Maintenance Grant. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencel, and Geltmacher. Nays: None. The motion carried.

#### **JOINT MEETING BUSHNELL PRAIRIE CITY AGENDA PLANNING:**

The board discussed the February 20, 2020 joint meeting with the Bushnell Prairie City school board. Potential agenda items involve shared services and the teacher shortage with a presentation by ROE Superintendent John Meixner. Discussion only.

#### **EXECUTIVE SESSION:**

Vogler moved and Zimmerman seconded to enter into executive session at 9:16 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2 (c) (1).

Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencel, and Geltmacher. Nays: None. The motion carried.

#### **RETURN TO OPEN SESSION:**

Weaver moved and Butterfield seconded to return to open session at 10:02 p.m. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencel, and Geltmacher. Nays: None. The motion carried.

**EMPLOYMENT:**

Mencel moved and Geltmacher seconded to hire Mandy Palmer as Food Service Director pending all certifications and pre-employment requirements. Those members on roll call voting “aye”: Vogler, Weaver, Zimmerman, Butterfield, Mencel, and Geltmacher. Nays: None. Abstain: Moore. The motion carried.

**APPROVALS:**

Mencel moved and Butterfield seconded to approve Heidi Thomas as a volunteer coach (BWP Softball) for the 2020 season. Those members on roll call voting “aye”: Moore, Butterfield, Mencel, and Geltmacher. Nays: Vogler, Weaver, Zimmerman. The motion carried.

**RESIGNATIONS:**

Zimmerman moved and Geltmacher seconded to accept the resignation of Carol Kilver effective June 30, 2020 with thanks for her service. Those members on roll call voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencel, and Geltmacher. Nays: None. The motion carried.

**ADJOURN:**

Mencel moved and Weaver seconded to adjourn at 10:08 p.m. President Moore called for a voice vote. Those members voting “aye”: Moore, Vogler, Weaver, Zimmerman, Butterfield, Mencel, and Geltmacher. Nays: None. The motion carried.

The next scheduled monthly meeting will be February 20, 2020 at 7:00 p.m. at the Regional Office of Education, Macomb, IL 61455. Committee of the Whole meets at 6:00 p.m.

**APPROVED BY RESOLUTION OF THE BOARD OF EDUCATION  
WEST PRAIRIE SCHOOL DISTRICT #103**

**McDonough, Hancock, Henderson Counties, Illinois on \_\_\_\_\_**

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary